



LLG Performance Assessment

LLG Performance Assessment

Apetai

(Vote Code: 273857)

Score 74/100 (74%)

No. Performance Measure**Scoring Guide****Score Justification****Assessment area:** A. Functionality of Parish Administrative Structures

1

The LLG has ensured that there are functional PDCs/WDCs in all their respective Parishes/Wards

Maximum score is 2

- **Aukot parish**
- Seen Pdm list as per the guidelines of feb 2022

1. Ariong longino - NRM
2. Kidate emma-youth
3. Omella james- lc11
4. Oketcho joseph-pwd
5. Amoit Catherine-women
6. Apio Sharon- P/c

Kalachai Parish

1. Etyang Gideon-Youth
2. Okiru Edward-PWD
3. Etyang leonard-elderly
4. Ongaria Albino-LC11
5. Amoit Catherine Omich- women
6. Apero Everline Catherine- P/C

Totokidwe parish

1. Ariong Longino-NRM
2. Okwi Tom- Youth
3. Omella James-LC11
4. Emodo joseph Alfred-PWD
5. Amoit Catherine Omech- women
6. Okemar Joshua-elderly
7. Omella Caroline- PC

Petta parish

1. Ariong Longino-NRM
2. Imai james- Youth
3. Omella james-LC11
4. Opendi joseph-PWD
5. Amoit Catherine-women
6. Apetta livingstone-elderly
7. Odalla Rogers- P/C

Kochoge parish

1. Amoit Catherine

2. Ongaria Albino-LCii
3. Anyaka Michael- Youth
4. Etyang paul- PWD
5. Ariong Longino- NRM
6. Emoit cypriano - Elderly
7. Akware Catherine- PC

- **Minutes of PDC**
- **Aukot parish**

1. Minutes of meeting held on 17th /09/2023 on presentation of PDM beneficiaries
2. Minutes of meeting held on 16/10/2023 on PDM
3. On 12/06/2024 meeting was held on presentation of monitoring reports.
4. Field monitoring and mobilization conducted on 21/9/2023, 20/11/2023, 12/06/2024.
5. List of proposals submitted for revolving funds
6. List of 50 proposals submitted

Evidence that the LLG has duly constituted PDCs/WDCs with composition in accordance with the PDM Guidelines, and that PDCs are fully functional as evidenced by mobilization of beneficiaries within a parish/ward, appraisal of all proposals submitted for the revolving funds during the previous FY for all parishes, score 2, else score 0.

2

Kalachai parish

1. PDC minutes dated 16th /08/2023 on issues affecting the parish
2. Quarter 2 minutes dated 13/11/2023 on PDM and other parish issues.
3. Minutes dated 14/06/2024 on PDM disbursement and other parish issues.
4. PDC monitoring and mobilization conducted on 16th /08/2023, 7th /11/2023, 13/06/2023. Monitoring was conducted for government and non government projects.

Totokidwe Parish

1. PDC minutes dated 13/09/2023 on PDM, 19th /01/2024

- on presentation of monitoring reports and 20th /06/2024 on PDM monitoring report findings.
- 2. Monitoring was conducted on 20th /09/2023- monitoring on PDM implementation.
- 3. 4th /01/2024- monitoring on different enterprises by PDM beneficiaries.
- 4. On 7th /6/2024 monitored road network and water sources.

- **Petta Parish**
- PDC minutes dated 11/10/2023, 12th /01/2024, 14th /06/2024 discussing PDM monitoring reports.
- PDC monitoring conducted on 10/10/2023, 11/01/2024, 12th /06/2024 on monitoring of PDM and other parish issues.
- **Kochoge Parish**
- PDC meetings held on 11/09/2023, 15th /11/2023, 13th /06/2024. The meeting was to discuss PDM monitoring report
- Monitoring report dated 13/9/2023, 14/11/2023, 12th /06/2024 .Monitoring PDM implementation and other parish issues.

2

LLG has ensured that all Parish Chiefs/Town Agents have collected, compiled, and analyzed data on Parish/community profiling as stipulated in the PDM Guidelines.

Maximum score is 2

Evidence that all the Parishes/Wards in a LLG have compiled, updated, and analyzed data on community profiling disaggregated by village, gender, age, economic activity among others as stipulated in the PDM Guidelines, score 2 else score 0.

0

Parish data on PDMIS available Aukot, Kochoge, Petta, kalachai and totokidwe parishes.

But the data is not updated detailing current data and as well not disaggregated by economic activity and age among others.

3	<p>The LLG provided guidance and information to the Village Executive Committees and PDCs on strategies for the development of the parish</p> <p>Maximum score is 6</p>	<p>Evidence that the LLG:</p> <p>i. Has mapped NGOs, CBOs & CSO operating in the LLG and involved them in raising awareness about the PDM and planning cycle: score 2, or else 0</p>	0	<p>No Mapping report availed at time of assessment.</p>
		<p>Evidence that the LLG provided guidance and information to the Village Executive Committees and to PDCs on:</p> <p>ii. Approved Programmes/activities to be implemented within the Parish for the current FY score 2, else score 0</p>	0	<p>LLG availed parish priorities; however the The date for which the parish consultations were held are not within the planning cycle.</p> <p>LLG should align their parish consultations in line with the planning timeframe inspie of some parishes are incorporated in the LLG annual workplan and budget of current FY.</p>
		<p>Evidence that the LLG provided guidance and information to the Village Executive Committees and to PDCs on:</p> <p>iii. Priority enterprises that can be implemented in the parish score 2 or else 0</p>	0	<p>LLG did not provide gudiance and information to the village executive committee and to PDCs on priority enterprises to be implemented in the Parish.</p>

Assessment area: B. Planning and Budgeting

4	<p>The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines</p> <p>Maximum score is 6</p>	<p>Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY:</p> <p>i. Is consistent with the LLG approved development plan III; score 1 or else 0</p>	1	<p>There is consistency established.</p> <p>LLG five year devleopment plan; page 104 stipulates CARs planned and budgeted.</p> <p>On Page 104;</p> <p>Opening of kiboko via Aderema to Morukebu 4.5km CAR</p> <p>Maintenace of Petta Via Kokima to Akiriamet road 4km CAR</p> <p>In AWP; On page 2 stipulates the CARs same as per LLG five year development plan.</p> <p>In Budget page 9; Stipulates the CARs same as per LLG five year devleopment plan.</p>
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Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY:

ii. Incorporates ranked priorities from all its respective parish submissions which are duly signed by the Parish Chief and PDC Chairperson score 1 or else 0.

1

Parish priorities exist and are incorporated in AWP and Budget for Kochogo parish priorities under works and Technical Services.

The reports entailing the ranked the priorities are dated 15/09/2023 for Kochogo Parish and Petta Parish.

The priorities include the following;

1. Opening of Kiboko via Aderema to morukebu 4.5km
2. Maintenance of petta via kokimo to Aikiriamet 4km

The PDC chairperson duly signed and the Parish Chiefs

Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY:

iii. Is based on the outcomes of the budget conference; score 1 or else 0

1

LLG availed a budget conference report dated 13/10/2023 entailing the outcomes that were planned and budgeted for in the current FY 2024/2025

The prioritized investments under works and technical services incorporated in the LLG AWP and Budget are outcomes of the budget conference among which include the following;

1. Opening of Kiboko via Aderema to morukebu 4.5km
2. Maintenance of petta via kokimo to Aikiriamet 4km

iv. That the LLG budget include investments to be financed by the LLG score 1 or else 0

0

No investments to be financed by LLG in the budget because of Low OSR

	<p>v. Evidence that the LLG developed project profiles for all capital investments in the AWP and Budget as per format in NDP III Score 1 or else score 0</p>	1	<ul style="list-style-type: none"> • LLG availed project profiles for all capital investments in the AWP and budget as per format in the NDP III • Investments include; <ol style="list-style-type: none"> 1. Opening of kiboko via Aderema to Morekebu 4.5km. 2. Maintenance of petta via kokimo to Akikiriamet 4km. 3. Purhcase of one office chair. 4. Prurchase of 80 plastic chairs with Arms. 5. Purchase of one office desk with drawers.
<p>5 Procurement planning for the current FY: submission of request for procurement</p> <p>Maximum score is 2</p>	<p>vi. That the LLG budget was submitted to the District/Municipality/City before 15th May: score 1 or else 0</p>	1	<p>LLG submitted the Budget to the district on 10/5/2024 which is within the required timeframe of by 15th May;</p>
	<p>Evidence that the LLG prepared and submitted inputs into the procurement plan for all the procurements to be done in a LLG for the current FY) to the CAO/TC by the 30th April of the previous FY, Score 2 or else score 0</p>	2	<p>LLG availed procurement plan submission entailing the investments to be done in the current FY submitted on 25th April, 2024 which is within required timeframe of by 30th April of previous FY</p> <p>The procurements incldue the following;</p> <ol style="list-style-type: none"> 1. Procurement of office furniture 2. Purchase of 80 plastic chairs 3. Procurment of fuel, oil, and lubricants for road works

6

Compliance of the LLG budget to DDEG investment menu for the current FY

Maximum score is 2

IPF of DDEG for LLG=16,319,067

80% component for infrastructure development: 13,055,253

The Planned investments include;

1. Opening of kiboko via Aderema to morekebu 4.5km CAR at 983,067 on page 9 of the budget.
 2. Purchase of office furniture for example; table, and chair at 672,000 on page 6 of the budget
 3. Prurchase of 80 plastic chairs at 2,400,000 on page 7 of the budget.
- 10% for investment servicing cost including monitoring and evaluation= 1,631,907
 - Well stipuated in the budget on page 10
 -
 - 8% component for parish pallning including data collection, monitoring of projects= 1,305,525.4;
 - Well stipulated on page 10 of the budget.
 -
 - 2% component for Nutrition committee= 326,381
 - Well stipulated in LLG budget.

Evidence that the investments in the approved LLG Budget for the current FY comply with the investment menu in the DDEG Grant, Budget and Implementation Guidelines, score 2 or else score 0

2

Assessment area: C. Own Source Revenue Mobilization and Administration

7	<p>LLG collected local revenue as per budget (Budget realization)</p> <p>Maximum score is 1</p>	<p>Evidence that the LLG collected OSR for the previous FY within +/- 10% of the budget score 1 or else score 0.</p>	<p>LLG availed AFS.</p> <p>on page 15 of AFS</p> <p>OSR budget: 1,687,606</p> <p>OSR actual: 1,687,606</p> <ul style="list-style-type: none"> • Percentage performance = $\frac{1,687,606}{1,687,606} \times 100$ • • 1,687,606 • • = 100% <p>which is within required percentage performance of +_10%</p>
8	<p>Increase in LLG own source revenues from last financial year but one to last financial year.</p> <p>Maximum score 1</p>	<p>Evidence that the OSR collected increased from previous FY but one to previous FY by more than 5 %, score 1 or else score 0</p>	<p>OSR FY 2022/2023=1,758,886</p> <p>OSR FY 2023/2024= 1,687,606</p> <p>Difference= 71,280</p> <ul style="list-style-type: none"> • Percentage performance= $\frac{71,280}{1,758,886} \times 100$ • • 1,758,886 • = 4.1% <p>LLG decreased in OSR collection by 4.1%</p>
9	<p>The LLG has properly managed and used OSR collected in the previous FY</p> <p>Maximum score 4</p>	<p>Evidence that the LLG:</p> <p>i. Has remitted OSR to the administrative units, score 1 or else score 0.</p> <p>0</p> <p>Evidence that the LLG:</p> <p>ii. Did not use more than 20% of the OSR on councilors allowances in the previous FY (unless authority was granted by the Minister), score 1, else score 0</p> <p>0</p>	<p>No remittance and evidence availed by LLG.</p> <p>The non remittance is attributed to low OSR.</p> <p>20% of OSR = 337,521</p> <p>On page 50 of AFS for councilors' allowance= 4,310,000</p> <p>LLG Used more than 20% of OSR on Councilors' allowances</p>

LLG budgeted and used OSR for O&M.

Expenditure details

on page 50 of AFS; O&M for mowing compound: 830,000

1. Being payment for motorcycle maintenance 600,000; Voucher number; 4/2 ; serial number 1546
2. Being payment for compound maintenance; Voucher number 15/12; serial number; 5212
3. compound maintenance in 3rd quarter; vocuher number 3/2; serial number; 958

Evidence that the LLG:

iii. Have budgeted and used OSR funds on operational and maintenance in previous FY, score 1, else score 0

1

Evidence that the LLG:

iv. Publicised the OSR and how it was used for the previous FY, score 1, else score 0.

0

Publicized OSR but not how it was used.

Assessment area: D. Financial Management

10

The LLG submitted annual financial statements for the previous FY on time

Maximum score is 4

Evidence that the LLG submitted its Annual Financial Statement to the Auditor General (AG) on time (i.e., by August 31), score 4 or else score 0

4

LLG availed AFS for previous FY with evidence of stamp dated 30/08/2024 of Auditor General Mable regional Office; The Submission date is within required timeframe of by 31st August.

11

The LLG has submitted all 4 quarterly financial and physical progress reports including finances for the Parish Development Model (PDM), for the previous FY on time and in the prescribed format

Maximum score is 6

Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time:

1

i. Q1 by 15th October score 1 or else 0

Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time:

1

ii. Q2 by 15th January score 1 or else 0

Quarter one submitted report on : 13th/10/2024

submitted Quarter two report on : 10th/01/2024

Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time: 1 submitted Quarter three report on : 15th/04/2024

iii. Q3 by 15th April score 1 or else 0

Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time: 3 submitted quarter four report on 12th/7/2024

iv. Q4 by 30th July score 3 or else 0

Assessment area: E. Human Resources Management for Improved Service Delivery

12

Appraisal of all staff in the LLG in the previous FY

Maximum score is 6

Staff appraisal seen for the following officers.

Odalla Rogers Oda

appraised on 21/6/2024 by Kagaba Richard DCAO.

Apero Everline Catherine PC- Appraised on 30th /6/2024

Apio Mary Sharon Ochan

Appraised on 30th /6/2024

Akware Christine Parish chief -Appraised on 30th /6/2024

Omella Caroline Parish Chief -Appraised on 30th June/2024

Appraisal for extension staff missing as such LLG did not appraise all staff in the LLG among which include the Extension staff.

Evidence that the SAS/Town Clerk appraised staff in the LLG:

(i) All staff in the LLG including extension workers in the previous FY (by 30th June): score 2 or else 0 0

Akware Jane
Headteacher Aukot
Primary School-
Appraised on
29/12/2023

Omudala Anania
Headteacher Apetai P/s
appraised on
11/12/2023.

Evidence that the SAS/Town Clerk appraised
staff in the LLG:

(ii) Primary School Head teachers in public
primary schools in the previous school
calendar year (by 31st December) – score 2 or
else 0

2

Okado Jassa
headteacher Kochoge
P/S appraised on
29/12/2023

Edudu Simon Peter
Ejoku HT Totokidwe
primary school
appraised on
28/12/2023

Ebwok Godfrey HT
Kalachai ps Appraised
on 28/12/2023

Onyadi Moses HT Bishop
okille p/s appraised on
29th /12/2023

Evidence that the SAS/Town Clerk appraised
staff in the LLG:

(iii) HC III & II In-charges in the previous FY (by
June 30th) – score 2 or else

2

Alepo Deborah- Enrolled
Nurse- In-charge Apetai
HC11.

13

Staff duty attendance

Evidence that the LLG has

Maximum score is 6

(i) Publicized the list of LLG staff: score 3 or
else 0

3

Publicized the list on
the notice board

Month --- date of submission to CAOs Office

june 16/7/2024

may 7/6/2024

April 27/5/2024

march 8/4/2024

Feb 7/3/2024

Jan 13/feb/2024

Dec 10/Jan/2024

nov 10/Jan 2024

Oct 24/09/2023

Sept 2/10/2023

Aug 8/9/2023

July 9/8/2023

Evidence that the LLG has

(ii) Produced monthly analysis of staff attendance with recommendations to CAO/TC score 3 or else 0

3

Assessment area: F. Implementation and Execution

14

The LLG has spent all the DDEG funds for the previous FY on eligible projects/activities

Maximum score is 2

DDEG IPF; 16,145,276

80% 12,916,221

Investments undertaken by LLG

1. Opening of Atapara-Manafwa-Kchonga 2km CAR
2. Opening of Kareau to Manafwa Kachoga P/S RD
3. Kalachai to Bukhadala CAR 1.5km;

LLG availed a status report dated 17/05/2024

LLG also availed investment inventory report form G for FY 2023/2024 entailing the investments undertaken last FY.

Well stipulated on page 51 of AFS

- 10% component for Investment servicing including monitoring and evaluation.: 1,614,528
- LLG availed a report dated 17/05/2024

Evidence that the LLG budgeted and spent all the DDEG for the previous FY on eligible projects/ activities as per the DDEG grant, budget, and implementation guidelines: Score 2, or else score 0

enabling monitoring information

- Well stipulated on page 51 of AFS under Gender and CBS investment servicing cost.
-
- 8% component of Parish Planning:
- Well stipulated on page 51 of AFS for LLG
- LLG availed data collection report for which the data collection was facilitated by DDEG grant. The data was **not** updated, compiled and analyzed.
-
- 2% component for Nutrition committee: 322,906
- LLG availed minutes of meetings held by the Nutrition committee dated 30/09/2023

Key action points noted in the minutes.

1. Meetings to be held every quarter
2. Members to be availed schedules for meetings.

Well stipulated on page 51 of AFS component of facilitation of Nutrition committee meeting

LLG did not avail quarterly report on updated data collection carried out by the LLG and facilitated by 8% component for parish planning which included data collection as such failed to score.

15

The LLG spent the funds as per budget

Maximum score is 2

Evidence that the execution of budget in the previous FY does not deviate for any of the sectors/main programs by more than +/-10%: 2
Score 2

LLG vailed deatils of main sector praograms

On page 51 of AFS

Budget : 16,922,638

Budget Execution
Actual: 16,856,000

- Percenatge Performance=
 $\frac{16,856,000}{16,922,638} \times 100$
-
- = 99.6%

LLG execution of the budget does not deviate for any of the sector main programs by morethan +_10%

16

Completion of investments as per annual work plan and budget

Maximum score is 3

Evidence that the investment projects planned in the previous FY were completed as per work plan by end of FY (quarter four) :

If more than 90 % was completed: Score 3

3

If 70% -90%: Score 2

If less than 70 %: Score 0.

LLG availed a progress report dated 30/07/2024 entailing the investments executed in the previous FY

1. Road maintenance of Agogomit via alupe-opule 4km aukot : **Completed**
2. Road Opening of Kareau via Kachnga P/S to Manafwa(1km): **Completed**
3. Road Opening of Atapara-Manafwa(1km): **Completed**
4. Road Opening of Kalachai A-Bukhadala ikm CAR: **Completed**

Challenges noted in the progress report

1. Works delayed due to heavy rains
2. Some resistance from a few individuals
3. Limited resources

Recommendation noted in the progress report

1. Community sensitization and awareness creation
2. Advocate for Increase in IPFs

Assessment area: G. Environmental and Social Safeguards

17	<p>The LLG has implemented environmental and social safeguards during the previous FY</p> <p>Maximum score is 2</p>	<p>Evidence that the LLG carried out environmental, social and climate change screening where required, prior to implementation of all planned investments/projects, score 2 or else score 0</p>	0	<p>seen screening reports for: Opening of kareu-k 1kms manafwa road in kalachai parish</p> <p>Opening of kalachai A, Akiriamet, Bukhadah</p> <p>Opening of Atapara-1km manafwa 1kms road</p> <p>Maintenance of Agogomit- Alupe-Opule CAR.</p> <p>There was no Environment and social management plan developed and the Boqs/ plans did not show how the Environmental and social issues were implemented.</p> <p>No Inspection report integrating Environment and social concerns before , during and after project implementation.</p>
18	<p>The LLG has an Operational Grievance Handling System</p> <p>Maximum score is 2</p>	<p>(i) If the LLG has specified a system for recording, investigating and responding to grievances, which includes a designated a person to coordinate response to feed-back, complaints log book with clear information and reference for onward action, a defined complaints referral path, and public display of information at LLG offices score 1 or else 0</p>	1	<p>Grievance log available and presented to the assessor. Grievance of house sold to him where the community road is passing reported by marunda Moses on 9th/08/2024- kalachai A.</p>
		<p>(ii) If the LLG has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress score 1 or else 0</p>	0	<p>At the time of assessment the LLG had not publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress.</p>

19

The LLG has a functional land management system

Maximum score 1

Appointment letter of members ALC.

Ms Ayet Margret Min no 19th/TDLG/C/24/11/2021 appointment dated 4th/03/2022

Mr. 1 Machar Benard min no 19/TDLG/C/24/11/2021

Ekisa Lawrence min no 19/TDLG/24/11/2021

Ariong Lungino min no 19/TDLG/C/24/11/2021

Area land committee minutes dated 24th/5/2024

There is need for continuous sensitization of communities on importance of land surveying.

If the LLG has a functional Area Land committee in place to assist the LG Land board in an advisory capacity on matters relating to land, including ascertaining rights on the land score 1 or else 0

Meeting held on 22/3/2024 members said they lack equipments like gum boots, tape measures to carry out their work

Committee meeting held on 14th/7/2023

Purpose was to interact with members of area land committee and share experiences

Minutes of Apetai Sub county Area land committee land inspections conducted by 9th/10/2023 at Catholic Church compiled by Alingala Jane Secretary, Emojong Dannel- chairperson Board of Governors

Assessment area: H. Basic (Pre & Primary) Education services Management (in public and private schools)

20

Awareness campaigns and mobilization on education services conducted in last FY

Maximum score is 3

Evidence that the LLG has conducted awareness campaigns and parent's mobilization for improvement of education service delivery score 3, else score 0

3

Community sensitization on education conducted on 22nd Jan/2024 by Odalla Rogers Oda.

Education Stakeholders meeting held on 17/2/2024 on school feeding, Uniform for pupils.

Community sensitization and awareness creation on education conducted in Kalachai Apetai Sub county on 17th 6/2024.

-Sensitization was on mid day meals, Birth registration

Report was compiled by Parish Chief Kalachai-Apero Everline Catherine.

Awareness report conducted in Kochoge parish on 20/6/2024 by Akware christine.

Community sensitization and awareness creation on education conducted on 13 Jan 2023 issues noted:Absentism, Lack of parental supervision, peer group influence.

Report on community sensitization and awareness creation on education conducted by Odala Rogers dated 16th / Jan/2023.

21

Monitoring of service delivery in basic schools

Maximum score is 4

Bishop Okile ps

18/9/2023

6/6/2024

9/4/2024

Totokidwe p/s

29th/02/2024

19/9/2023

2/8/2024

29/5/2024

12/4/2024

Kochoge

19th/06/2024

26/9/2023

Evidence that the LLG has monitored schools at least once per term in the previous 3 terms and produced a list of issues requiring attention of the committee responsible for education of the LLG council in the previous FY:

27/5/2024

14/6/2024

29/feb/2024

If all schools (100%) - score 4

4

Apetai p/s

18/9/2023

If 80 - 99% - score 2

27/5/2024

If 60 to 79% score 1

5/2/2024

Below 60% score 0

Kalachai ps

18/9/2023

2/8/2024

9/4/2024

Aukot P/S

21/9/2023

27/7/2024

12/4/2024

All the monitoring were conducted by LLG in the Previous three terms.

Kochoge Primary School-Monitoring was conducted on 5th Feb. 2024 conducted by Okado Jassa and Odalla Rogers SAS.

22

Existence and functionality of School Management Committees

Maximum score is 3

	<p>List of appointment of SMC for all the schools seen.</p> <p>Totokidwe dated on SMC meeting minutes dated 5/2/2024</p> <p>Aukot SMC meeting minutes dated 31/7/2023 on approval of budget, SMC Meeting held on 19/4/2024 Meeting in Bishop Okile dated on 6/3/2024</p> <p>Feeding Min 2, 024</p> <p>Kalachai</p> <p>Kochoge SMC Meeting dated 20th/11/2024 min 2/20/11/2023, Kochoge minute dated 20th/06/2024</p> <p>Absenteeism</p> <p>Apetai P/S SMC meeting held on 1 st of may 2024 Apetai , parent neglecting children, , Development tee</p> <p>31st July Aukot Mid day meals Kalachai p/s</p> <p>SMC Meeting conducted on 23th Feb.2024</p> <p>watchmen should be cautioned against destroying school fence.</p> <p>problem with girls latrine</p> <p>shortage of desks</p> <p>Jonit PTA annual General Meeting and SMC meeting held on 15th march 2024</p> <p>school feeding was discussed</p> <p>20 pupils are feeding at school Scholastic materials min viii/03/2024</p>
<p>Evidence that the LLG have functional school management committees in all schools; score 3, else score 0</p>	<p>3</p>

23

Awareness campaigns and mobilization on primary health care conducted in last FY

Maximum score is 3

Evidence that the LLG has conducted awareness campaigns and mobilized communities for improved primary health care service delivery score 3, else score 0

3

The report on awareness campaigns and community mobilization was presented as follows;

1. Awareness on hygiene and sanitation conducted in Totokidwe parish on 3/11/2023.

2. Report on community dialogues on how to access clean water for all household carried out in Kochoge TC on 23/2/2024.

3. Report on community dialogue on hygiene and sanitation promotion conducted on 15/12/2023.

4. Community dialogue on malaria prevention conducted on 17th /11/2023 in Aukot COU.

5. Home improvement campaign conducted on report dated 24/7/2023.

24

The LLG monitored health service delivery at least twice during the previous FY

Maximum score is 4

Evidence that LLG monitored aspects of health service delivery during the previous FY , score 4 or else score 0

0

Monitoring of Apetai Hc 11 report dated 17th may/2024. Joint monitoring by sub county executives committee members and Technical staff page 2

issues noted

dilapidated outpatient and staff quarters

Ant hills affecting the fence

pit latrines getting filled up

drug stock outs.

Petta parish PDM Quarterly monitoring report conducted on 19th June 2023.

Page 1.findings

The staff are attending to duty

No drugs

The report written by Odallah Rogers Oda Parish Chief

The monitoring was done by Parish Chiefs but the actions/ outcome of monitoring were not submitted and discussed by the Executive committee.

25	Existence and functionality of Health Unit Management Committee	Apetai HC11 HUMC Composition	Omaset Israel
	Maximum score is 3		Alepo Deborah
			Amojong Justine
			Emuna Sam
			Apio Mary Sharon
			HUMC minute dated 5/9/2023
			Action
	Evidence that the LLG have functional Health unit Management Committee for all Health Facilities in the LLG; score 3, else score 0	3	community dialogue to be started, Talk to parents on immunization benefits.
			HUMC Minutes for meeting held on 2/3/2024
			Anthill affecting the blocks
			plant live fence
			fill-up pit latrine
			Minutes of HUMC meeting held on 10/6/2024 falling ceiling board
			spoilt benches and chains.
			collapsing chain link of the facility.

Assessment area: J. Water & Environment Services Management

26	Evidence that the LLGs submitted requests to the DWO for consideration in the current FY budgets	Evidence that the SAS submitted in writing requests to the DWO for consideration in the planning of the current FY score 3, else score 0	3	Request for borehole letter dated 25th/4/2024 to DWO by Odallah Rogers.
	Maximum score is 3			Request for water source for the community of Kokima A, Petta parish Received in water office on 25th4/2024

27

The LLG has monitored water and environment services delivery during the previous FY

Maximum score is 3

Evidence that SAS/ATC monitored/supervised aspects of water and environment services during the previous FY including review of water points and facilities, score 3 or else score 0

3

Monitoring report on water sources in Aukot Parish Apetai Sub County dated 24th/5/2024

To assess the functionality of all water sources.

Spring well in Agurura A, Borehole in Rarak A, Borehole in Agurura B, borehole in Kangima B, Borehole in Rarak A, Borehole in Rarak A, Borehole in Rarak B, Alupe A, Alupe B none of them functioning.

Findings

4 non- functioning boreholes, 1 protected well, 3 boreholes protected

Report compiled by Apio Mary Sharon,Aukot Parish

Monitoring Report dated on 8th/2/2024 submitted to SAS for Totokidwe parish

Unprotected wells

Agogomit A,B

Boreholes

Penile hope pls

Agogomit A,B

Ngelechom B, Totokidwe B

2 Boreholes were functional in Totokidwe A and Akumkit A,B. compiled by Omella caroline P/C Totokidwe

Kalachai parish.

6 boreholes

2 protected spring well

4 boreholes functioning

28	Existence and functionality of Water and Sanitation Committees	Maximum score is 2	Evidence that the LLG have functional Water and Sanitation Committees (including collection and proper use of community contributions) score 2, else score 0	2	Combined water user committee for Alupe water sources held on 31st/7/2024	<p>Action</p> <p>Water user committee needs to be trained on management of faculties</p> <p>Each community members should contribute co-funding</p> <p>Alupe A, Okipore, Alupe, Rarak</p> <p>Establish security of the water functions</p> <p>Maintenance fee should be paid by everyone using borehole.</p>
29	Functionality of investments in water and sanitation facilities	Maximum score is 2	Evidence that the SAS has an updated lists on all its water and sanitation facilities (public latrines) and functionality status. Score 2 else 0	2	Monitoring reports submitted to water officer on 24th/5/2024 submitted by SAS.it includes updated status of water and sanitation facilities in the sub county.	
Assessment area: L. Production Services Management						
34	Up to date data on agriculture and irrigation collected, analyzed and reported	Maximum score is 2	If the LLG extension staff have collected, analyzed and reported data on agriculture (i.e., crop, animal and fisheries) and irrigation activities including production statistics for key commodities, data on irrigated land, farmer applications, farm visits etc. as per formats, the reports compiled and submitted to LG Production Office score 2 or else 0.	2	<p>Production statistics on:</p> <p>Crop production</p> <p>Livestock productions</p> <p>Entomology</p> <p>Fish production</p> <p>Dated on 20th/09/2023/30th/06/2024</p> <p>Statistic from Petta, Totokidwe, Kalachai, Aukot, Kichoge</p>	
35	Farmer awareness and mobilization campaigns carried out through farmer field days and awareness meetings	Maximum score is 2	If the LLG has carried out awareness and mobilization campaigns on all aspects of agriculture through farmer field days and awareness meetings, exchange visits, reports compiled and submitted to LG Production Office score 2 or else 0	2	Quarter 4 – sub mission on 18th/04/2024, awareness was on government programs like PDM, NOSP, UGFIT and wetland use.	

36	The LLG has carried out monitoring activities on production activities for crops, animals and fisheries	If the LLG extension staff has implemented monitoring activities on agricultural production for crops, animal and fisheries covering among others irrigation, environmental safeguards, agricultural mechanization, postharvest handling, pests and disease surveillance, equipment installations, farmers implementing knowledge from trainings, reports compiled and submitted to LG Production Office score 2 or else 0	0	Morning Reports submitted to DPO
	Maximum score is 2			Quarter 3, 18th/04/2023 monitoring PDM, maize, Livestock, Rice and Soya.
				SAS did not avail Supervision report.
37	Farmer trainings through training farmer field schools and demonstrations organized and carried out	If the LLG extension staff has carried out farmer trainings on irrigated agriculture, agronomy, pests and diseases management, operation and maintenance of equipment, linkage to markets etc. through for example farmer field schools, demonstrations, and field training sessions, reports compiled and submitted to LG Production Office score 2 or else 0.	2	Training is done and submitted to DPO
	Maximum score is 2			Q4- 26th/06/2024 on enterprise section
				Quarter 3, 15th/03/2024 on agricultural economy and post harvest handling.
				Quarter and Quarter2- 15th/03/2024 On post harvest handling.
38	The LLG has provided hands-on extension support to farmers and farmer organizations / groups	If the LLG extension staff have provided extension support to farmers and farmer groups on crop management, aquaculture, animal husbandry, irrigation, Operation and Maintenance of equipment, postharvest handling, value addition, marketing etc. reports compiled and submitted to LG Production Office score 2 or else 0	2	Field reports
	Maximum score is 2			Quarter 4- 27th/06/2024, PDM beneficiaries, Agricultural extension
				Quarter one and quarter 2 , 18/03/2024, PDM plus Ugift beneficiaries.
				Quarter 3 18th/04/2024, PDM Beneficiaries of maize.