



LLG Performance Assessment

LLG Performance Assessment

Nagongera Town Council

(Vote Code: 236992)

Score 71/100 (71%)

No.	Performance Measure	Scoring Guide	Score Justification
Assessment area: A. Functionality of Parish Administrative Structures			
1	<p>The LLG has ensured that there are functional PDCs/WDCs in all their respective Parishes/Wards</p> <p>Maximum score is 2</p>	<p>Evidence that the LLG has duly constituted PDCs/WDCs with composition in accordance with the PDM Guidelines, and that PDCs are fully functional as evidenced by mobilization of beneficiaries within a parish/ward, appraisal of all proposals submitted for the revolving funds during the previous FY for all parishes, score 2, else score 0.</p>	<p>PDMIS guideline Feb. 2022</p> <p>PDC LIST</p> <p>Northern ward</p> <ol style="list-style-type: none"> 1. Okello Godfrey Kisangala- LCII 2. Obbo Alex- P/C 3. Alowo Joan Akongo- Elderly 4. Olandi wilbroad- youth 5. Oketcho Benard-NRM 6. Othieno Charles- PWD 7. Amitta Francis- women <p>Southern ward</p> <ol style="list-style-type: none"> 1. Okumu Batavia-LCII 2. Mudama Patrick- P/C 3. Nyaburu Robinah-women 4. Oketcho Valentine-youth 5. Owor Micheal Orisa-elderly 6. Oginere Mathew-PWD <p>Central ward</p> <ol style="list-style-type: none"> 1. Olowo john- LCII 2. Awor Lucy-PWD 3. Owere peter- NRM 4. Owere Benard- youth 5. Nabudu Christine-women 6. Owor Godfrey-p/c 7. Ochieng syibus-elderly <p>Eastern ward</p> <ol style="list-style-type: none"> 1. Owor Gregory-LCII 2. Nyakito James- P/C 3. Ochulu Martin Lurther-Elder 4. Olwenyi Daiby- women 5. Oyo Robert-youth 6. Obbo Anthony- PWD 7. Oloka John- NRM <p>PDC minutes</p> <p>Central ward</p> <ol style="list-style-type: none"> 1. Minutes dated on 10th/07/2023 the meeting on PDM program in the ward <p>Northern Ward</p> <ol style="list-style-type: none"> 1. Minutes dated on 13th/05/2024.
2			

2. Meeting was on PDM and other government programs in the ward

Eastern ward

1. Minutes dated on 18th/03/2024.
2. Meeting was on PDM program and wendi payment plan

Southern ward

1. Minutes dated on 05th/10/2023.

Meeting was on water, health, road and security

2

LLG has ensured that all Parish Chiefs/Town Agents have collected, compiled, and analyzed data on Parish/community profiling as stipulated in the PDM Guidelines.

Evidence that all the Parishes/Wards in a LLG have compiled, updated, and analyzed data on community profiling disaggregated by village, gender, age, economic activity among others as stipulated in the PDM Guidelines, score 2 else score 0.

2

PDMIS data for previous financial year was available in these wards

Maximum score is 2

3

The LLG provided guidance and information to the Village Executive Committees and PDCs on strategies for the development of the parish

Evidence that the LLG:

i. Has mapped NGOs, CBOs & CSO operating in the LLG and involved them in raising awareness about the PDM and planning cycle: score 2, or else 0

2

List of 5 NGOs and CBOS presented

Maximum score is 6

Evidence that the LLG provided guidance and information to the Village Executive Committees and to PDCs on:

ii. Approved Programmes/activities to be implemented within the Parish for the current FY score 2, else score 0

0

LLG did not provide guidance and information to the Cell Executive Committees and to PDCs on approved Programmes/activities to be implemented within the Parish for the current FY.

LLG did not avail evidence of consultative meeting minutes held by respective town agents in their parishes together with the cell executive committees and WDCs therein.

Evidence that the LLG provided guidance and information to the Village Executive Committees and to PDCs on:

0

iii. Priority enterprises that can be implemented in the parish score 2 or else 0

LLG did not avail guidance and information to the cell executive committee and WDCs on Priority enterprises to be implemented in the Wards.

LLG did not avail evidence of any sensitization reports for assessment team to verify whether they were sensitized on the priority enterprises to be implemented within the Wards this current FY

Assessment area: B. Planning and Budgeting

4

The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines

Maximum score is 6

Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY:

i. Is consistent with the LLG approved development plan III; score 1 or else 0

0

There is no consistency established between the three resource documents

Page 53 of LLG five year development plan stipulates opening and maintenance of roads not clearly specific in names.

Page 13 of LLG Annual Workplan stipulates opening of new roads which specifically does not mention the road name.

In budget page 22; stipulates opening of new roads which is also does not specifically mention exact road name.

Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY:

ii. Incorporates ranked priorities from all its respective parish submissions which are duly signed by the Parish Chief and PDC Chairperson score 1 or else 0.

0

LLG Approved council Annual workplan and budget does not incorporate ranked priorities from all its respective ward submissions duly signed by the Town Agents and WDC Chairperson.

Budget conference report for 2023/2023 submitted by 13th/10/2023.

Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY:

iii. Is based on the outcomes of the budget conference; score 1 or else 0

0

The LLG Annual Council Approved workplan and Budget are not based on the outcomes from the budget conference as the report do not clearly stipulate the prioritized investments planned and budgeted in the two resource documents.

5

Procurement planning for the current FY: submission of request for procurement

Maximum score is 2

Evidence that the LLG prepared and submitted inputs into the procurement plan for all the procurements to be done in a LLG for the current FY) to the CAO/TC by the 30th April of the previous FY, Score 2 or else score 0

2

LLG budget entails investments to be financed by LLG as detailed below

iv. That the LLG budget include investments to be financed by the LLG score 1 or else 0

1

1. Purchase of land for Taxi park at 3,600,000;
2. Purchase of Land for Shiling Maromo market at 5,600,000; All on page 25 of LLG budget.

v. Evidence that the LLG developed project profiles for all capital investments in the AWP and Budget as per format in NDP III Score 1 or else score 0

0

Project profile not presented to the assessment team.

vi. That the LLG budget was submitted to the District/Municipality/City before 15th May: score 1 or else 0

1

LLG budget was submitted to the district on 13th May which is within required timeframe of by 15th May

Submission of procurement plan was by 12th/04/2024 which is within required timeframe of by 30th April of the previous FY.

The procurements

1. Collection of market fees from Mahaga; daily and weekly
2. Procurement of desks for two primary schools
3. Purchase of Land of Land for Extension of mahanga Market.

Compliance of the LLG budget to DDEG investment menu for the current FY

Maximum score is 2

- DDEG IPF: 12,579,653 on page 42 of the budget
- 80% component for infrastructure development: 10,063,722
- **Investments**
- **Education**
- Provision of burgular proof doors, widows for library: 6,463,722
- **Adminstration**
- Procurement of Land for Ching Market: 3,600,000
- Well stipulated on the budget

10% component for investment servicing including monitoring and evaluation: 1,257,965

1. Under Adminstration department; monitoring of governemnt programs and projects of ward level: 747,965 but not well stipulated on the budget of LLG

Evidence that the investments in the approved LLG Budget for the current FY comply with the investment menu in the DDEG Grant, Budget and Implementation Guidelines, score 2 or else score 0

0

- 8% ward planning including data collection: 1,006,372
- Not well stipulated on the budget on page 41
-
- 2% nutrition committee: 251,593 on page 42
- Well stipulated on the budget as quarterly committee meetings, stationary supply to aid the meetings and community sensitizations and schools on nutrition aspects.
- LLG did not stipulate well in the budget other percentatge allocation as per DDEG menu and investment guidelines as such failed to score.and further more did not disaggregate the percentages clearly as required by the guidlines includingn the eligible positive investments therein.

7	<p>LLG collected local revenue as per budget (Budget realization)</p> <p>Maximum score is 1</p>	<p>Evidence that the LLG collected OSR for the previous FY within +/- 10% of the budget score 1 or else score 0.</p>	<p>0</p>	<p>LLG availed AFS for FY 2023/2024.</p> <p>on page 34 of AFS.</p> <p>Budget of OSR: : 35,060,000</p> <p>Actual OSR collected: 30,311,602</p> <ul style="list-style-type: none"> • Percentage performance: $\frac{30,311,602}{35,060,000} \times 100$ • • • <p>= 86.5% which is not within +_10% of the required percentage performance for OSR collections</p>
8	<p>Increase in LLG own source revenues from last financial year but one to last financial year.</p> <p>Maximum score 1</p>	<p>Evidence that the OSR collected increased from previous FY but one to previous FY by more than 5 %, score 1 or else score 0</p>	<p>1</p>	<p>LLG availed AFS for both FYs FY 2022/2023</p> <p>Actual OSR collected: 28,622,369</p> <p>FY 2023/2024</p> <p>Actual OSR collected: 30,311,602</p> <p>Difference= 1,689,233</p> <ul style="list-style-type: none"> • Percentage Performance= $\frac{1,689,233}{28,622,369} \times 100$ • • = 5.9% increase; which is more than 5% increment
9	<p>The LLG has properly managed and used OSR collected in the previous FY</p> <p>Maximum score 4</p>	<p>Evidence that the LLG:</p> <p>i. Has remitted OSR to the administrative units, score 1 or else score 0.</p>	<p>1</p>	<p>Vocher No 10/06 to Nyakato James shared 5% share of local revenue with eastern ward towards drainage opening and clearing-190,000</p> <p>25th/06/2024</p>

			LLG availed AFS for Previous FY
			20% of OSR actual collected= 6,062,000
Evidence that the LLG:			
ii. Did not use more than 20% of the OSR on councilors allowances in the previous FY (unless authority was granted by the Minister), score 1, else score 0	0		on page 46 of AFS, LLG stipulated councillor allowances totalling to 15,234,000
			Thus LLG used more than 20% of OSR on councillors allowance without authority from the Minister.
			LLG availed AFS for previous FY
			seen vouchers on :
Evidence that the LLG:			Purchase of paddocks for office doors voucher 29/05
iii. Have budgeted and used OSR funds on operational and maintenance in previous FY, score 1, else score 0	0		vouchers on Purchase of paddocks voucher 11/04
			LLG used OSR for mowing compound on page 45 component of General goods and services at 200,000 totaling to 2,400,000 in entire FY (Payment vocuher is missing)
Evidence that the LLG:			
iv. Publicised the OSR and how it was used for the previous FY, score 1, else score 0.	0		Publicized own source revenue but not how it was used.

Assessment area: D. Financial Management

10	The LLG submitted annual financial statements for the previous FY on time Maximum score is 4	Evidence that the LLG submitted its Annual Financial Statement to the Auditor General (AG) on time (i.e., by August 31), score 4 or else score 0	4	LLG availed AFs submitted to Auditor General dated 30/8/2024 which is within required timeframe of by 31st August.
11	The LLG has submitted all 4 quarterly financial and physical progress reports including finances for the Parish Development Model (PDM), for the previous FY on time and in the	Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time: i. Q1 by 15th October score 1 or else 0	1	Q1 report submitted on - 11th/10/2023

prescribed format

Maximum score is 6

Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time: 1

Q2 report submitted on - 5th/01/2024

ii. Q2 by 15th January score 1 or else 0

Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time: 1

Q3 report submitted on- 8th/04/2024

iii. Q3 by 15th April score 1 or else 0

Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time: 3

Q4 report submitted on - 08th/07/2024

iv. Q4 by 30th July score 3 or else 0

Assessment area: E. Human Resources Management for Improved Service Delivery

12

Appraisal of all staff in the LLG in the previous FY

Maximum score is 6

Evidence that the SAS/Town Clerk appraised staff in the LLG:

(i) All staff in the LLG including extension workers in the previous FY (by 30th June): score 2 or else 0 2

No evidence of appraisal seen, the assessor was only able to see performance plan

The appraisal report had gaps on dates, the date seen was beyond 30 June 2024

Nyakito James Town Agent Appraised on 28/6/2024
Alowo Beatrice sarah- ACDO- Appraised on 28/july 2024

Cpa Wango Fredrick.Kasango- TT- Appraised on 28/6/2024

Owori Godfrey T/A -Appraised on 28/6/2024

Awino Doreen-AAHO- Appraised on 28/6/2024

Mudama Patrick-T/A- Appraised on 28/6/2024

Obbo Alex-T/A -Appraised on 28/6/2024

Agola Federico-PP -Appraised on -28/6/2024

Opendi Julius-AO --Appraised on 28/6/2024

Athieno scovia O/A- Appraised on 28/6/2024

Jaranga stephen Driver appraised on 28/6/2024

	<p>Evidence that the SAS/Town Clerk appraised staff in the LLG:</p> <p>(ii) Primary School Head teachers in public primary schools in the previous school calendar year (by 31st December) – score 2 or else 0</p>	<p>Mahanga Primary School</p> <p>Alowo Agnes appraised on 29/12/2023</p> <p>Rock hill primary school</p> <p>Ochwo Stanley not appraised</p> <p>walaweji primary school</p> <p>Oroni Gladys Lucy appraised on 29/12/2023</p> <p>Nagongera Girls</p> <p>Sr Leatitia Achieng appraised on 22/12/2023</p> <p>Nagongera Boys</p> <p>Adikinyi Agatha Pamella appraised on 29/12/2023.</p>
	<p>Evidence that the SAS/Town Clerk appraised staff in the LLG:</p> <p>(iii) HC III & II In-charges in the previous FY (by June 30th) – score 2 or else 0</p>	<p>Dr Onen Jabwel- In- Charge Nagongera HCIV Appraised on</p> <p>Agola Jennifer In-charge Were HCII- Appraised on;</p> <p>The date of appraisal is not stipulated as such assessment team could not validly ascertain the date whether it is within the required timeframe of 30th June of previous FY.</p>
<p>13 Staff duty attendance</p> <p>Maximum score is 6</p>	<p>Evidence that the LLG has</p> <p>(i) Publicized the list of LLG staff: score 3 or else 0</p>	<p>The staff list have been publicized on the TC notice board.</p> <p>Staff list in place</p> <p>Nyakito James Town Agent</p> <p>Alowo Beatrice sarah- ACDO</p> <p>Cpa Wango F.K-TT</p> <p>Owori Godfrey T/A</p> <p>Awino Doreen-AAHO</p> <p>Mudama Patrick-T/A</p> <p>Obbo Alex-T/A</p> <p>Agola Federico-PP</p> <p>Okoth Kitong-T/A</p> <p>Akongo Catherine-SEO</p> <p>Opendi Julius-AO</p>

Attendance register and monthly analysis of staff attendance submitted to CAOs Office from July 2023 to June 2024 .

Monthly analysis of staff attendance

Month	Date of submission
june	9th July 2024
may	17th June 2024
April	13/5/2024
March	11/April/2024
Feb	11/April/2024
Jan	01/feb 2024
Dec	3rd Jan 2024
Nov	6/12/2023
Oct 2023	2nd November, 2023
September 2023	13th /10/2023
Aug 2023	18th Sept
July	30th 8 2023

Evidence that the LLG has

(ii) Produced monthly analysis of staff attendance with recommendations to CAO/TC score 3 or else 0

3

Assessment area: F. Implementation and Execution

14

The LLG has spent all the DDEG funds for the previous FY on eligible projects/activities

Evidence that the LLG budgeted and spent all the DDEG for the previous FY on eligible projects/ activities as per the DDEG grant, budget, and implementation guidelines: Score 2, or else score 0

0

Maximum score is 2

LLG did not avail the required evidence to ascertain whether the budgeted and spent all the DDEG for previous FY on eligible activities.

LLG did not avail quarterly reports for previous previous to ascertain the status of projects/activities implemented using DDEG funds.

15 The LLG spent the funds as per budget
Maximum score is 2

LLG availed AFS
Budget for main sector programs; 97,966,009
Spent Funds on main sector programs= 52,628,209

Evidence that the execution of budget in the previous FY does not deviate for any of the sectors/main programs by more than +/-10%: Score 2

0

- Percentage Performance= $\frac{52,628,209}{97,966,009} \times 100$

53,7 =

Thus LLG execution of budget in the previous year for main sector programs deviates by more +_10% standing at 53.7%

16 Completion of investments as per annual work plan and budget
Maximum score is 3

Evidence that the investment projects planned in the previous FY were completed as per work plan by end of FY (quarter four) :

If more than 90 % was completed: Score 3 0
If 70% -90%: Score 2
If less than 70 %: Score 0.

The progress report was not availed to the assessment team.

Assessment area: G. Environmental and Social Safeguards

17 The LLG has implemented environmental and social safeguards during the previous FY
Maximum score is 2

Evidence that the LLG carried out environmental, social and climate change screening where required, prior to implementation of all planned investments/projects, score 2 or else score 0

2

Construction of Administration block at Nagongera TC Awanya cell, central ward
The screening was conducted on 26th/june/2023

18	The LLG has an Operational Grievance Handling System	Maximum score is 2	(i) If the LLG has specified a system for recording, investigating and responding to grievances, which includes a designated a person to coordinate response to feed-back, complaints log book with clear information and reference for onward action, a defined complaints referral path, and public display of information at LLG offices score 1 or else 0	1	<p>Compliant log in place</p> <p>Complaint by Athieno Scovia received on 3th/05/2024 over nonpayment of wages</p> <p>Obella John complaints on mismanagement of special grant</p> <p>The grievance recorded includes;</p> <ul style="list-style-type: none"> -damages of food , trees during road maintenance -mismanagement of special grant -non payment of wages to contractor. <p>All the grievances were resolved through meetings, dialogues and compensation.</p>
			(ii) If the LLG has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress score 1 or else 0	1	<p>Grievance redress mechanism dated 24th / July 2023 signed by Sabano Samali on 24th July 2023. displayed on Town council Notice board.</p>
19	The LLG has a functional land management system	Maximum score 1	If the LLG has a functional Area Land committee in place to assist the LG Land board in an advisory capacity on matters relating to land, including ascertaining rights on the land score 1 or else 0	1	<p>Appointment letter min. no. Mr. Oyuki Jod Julius.</p> <p>Adongo Specioza</p> <p>Ms Alowo Veronica</p> <p>Oketch Eric</p> <p>Okello Obata</p> <p>Minutes of Arae Land committee</p> <p>Verification of Awor Rosemary plot along ochola road dated 30th August 2024</p> <p>Verification of Athieno Jane Rosemary on 19th /03/2024.</p> <p>Verification of land Apio Patricia and Land along Katandi road on 21/3/2024</p>

Assessment area: H. Basic (Pre & Primary) Education services Management (in public and private schools)

20	<p>Awareness campaigns and mobilization on education services conducted in last FY</p> <p>Maximum score is 3</p>	<p>Evidence that the LLG has conducted awareness campaigns and parent's mobilization for improvement of education service delivery score 3, else score 0</p>	3	<p>Awareness report on child protection conducted in Joy, Rock hill and walaweji primary schools by Alowo Beatrice Sarah ACDO.</p>
21	<p>Monitoring of service delivery in basic schools</p> <p>Maximum score is 4</p>	<p>Evidence that the LLG has monitored schools at least once per term in the previous 3 terms and produced a list of issues requiring attention of the committee responsible for education of the LLG council in the previous FY:</p> <p>If all schools (100%) - score 4</p> <p>If 80 - 99% - score 2</p> <p>If 60 to 79% score 1</p> <p>Below 60% score 0</p>	4	<p>Monitoring report in place as elaborated below;</p> <p>Rock hill Primary school</p> <p>Term III; monitoring conducted on 5th september 2023</p> <p>Term II; monitoring conducted on 27/5/2024</p> <ol style="list-style-type: none"> 1. inadequate staff 2. Poor accommodation facilities for staff 3. inadequate staff <p>Term i monitoring conducted on 5th Feb 2024</p> <ol style="list-style-type: none"> 1. inadequate staff 2. low enrollment <p>Mahanga Primary School</p> <p>Term iii monitoring conducted on 5th Sept/2023</p> <ol style="list-style-type: none"> 1. inadequate desk 2. inadequate latrine <p>Term ii monitoring conducted on 27th May 2024</p> <ol style="list-style-type: none"> 1. inadequate desk <p>Term i monitoring conducted on 5th March 2024</p> <p>Walaweji Primary</p> <p>Term11 monitoring conducted on 27th may/2024</p> <ol style="list-style-type: none"> 1. Lack of staff quarters <p>Term iii monitoring conducted on 13th Sept 2023</p> <ol style="list-style-type: none"> 1. inadequate teachers 2. lack of staff quarters <p>Term i monitoring conducted on 5th march 2024</p> <p>Naggongera boys primary school</p> <p>Term i monitoring conducted on 5th Feb 2024</p>

1. poor turn up of leaners for term one
2. inadequate latrine
3. inadequate desk
4. no school fence

Term iii monitoring conducted on 18th Sept/2023

1. Inadequate latrine

Term 11 monitoring conducted on 27th May 2024

Nagongera Girls Primary School

Term 1 monitoring conducted on 5th Feb/2024

Term ii monitoring conducted on 27th May 2024

Term iii monitoring conducted on 18th Sept 2023

1. inadequate desk
2. inadequate latrine stance

22

Existence and functionality of School Management Committees

Maximum score is 3

Evidence that the LLG have functional school management committees in all schools; score 3, else score 0

3

Naggongera Boys Primary School SMC meeting held on 27th July 2023

1. under staffing

2. non-compliant parents in provision of uniforms, mid-day meals.

Naggongera Girls SMC meeting held on 14th October 2023

i high rate of school drop-out rate

ii harassment in school by teachers

Naggongera Girls SMC meeting held on 4th September 2023

-reported increase in school revenues

-Pay all utilities arrears

Walaweji primary school SMC meeting held on 25th Oct 2023 and 7/3/2024.

-inadequate pit latrines for boys

-Absentism and escaping of pupils

-Lack of school fence

-Rock Hill primary school SMC meeting held on 24/8/2023

-incomplete and lack of school gate

-inadequate classes and desks

-under staffing leading to high rate of pupils/teacher ratio.

Mahanga Primary School SMC meeting held on 11/7/2023 and 13/2/2024

- Lack of teachers quarters

-

Assessment area: I. Primary Health Care Services Management

23

Awareness campaigns and mobilization on primary health care conducted in last FY

Maximum score is 3

Evidence that the LLG has conducted awareness campaigns and mobilized communities for improved primary health care service delivery score 3, else score 0

3

Community dialogue on hygiene and sanitation behavioural change conducted on 1st /11/2023 with support from water Aid Uganda. This dialogue took place in Nyakunyi Eastern ward, Naggongera TC.

Objectives:to sensitize the community on basic hygiene and sanitation practices.

Community dialogue conducted in Chalumba,Pokwero,Mahanga and Awanya Cell on 5,6 and 7th Fenriary 2023 with objectives: To Identify barriers to usage of available health services,to create awareness of the available health services.

Report on community sensitization on Red Eye Disease in west Budama dated 17th june 2024; This was done to create awareness on the outbreak of red eye disease.

School health sensitization on menstrual hygiene management conducted on 13th -17th May 2023 in the following schools.Rock hill, Mahanga, Walaweji,Nagongera boys and Joy Primary schools.

24

The LLG monitored health service delivery at least twice during the previous FY

Maximum score is 4

Evidence that LLG monitored aspects of health service delivery during the previous FY , score 4 or else score 0 4

WERE HC11

health facility monitoring report conducted on 30th may/2024 by Opurong Difasi Andrew

monitored - Drug stock, Functionality of HUMC, General cleanliness, Latrine, staff house, staffing, Security.

Need to fence the facility

staff should reoccupy the staff quarters.

Monitoring report for Nagongera HC1V were conducted twice and the issues are as follows.

Irregular water supply

Non Functional motorized solar pump

Inadequate staffing especially maternal health

Incomplete fencing - security and safety threat

The monitoring took place on 5th September 2023 and 10th April / 2024 by Town Clerk Sabano Samali.

25

Existence and functionality of Health Unit Management Committee

Maximum score is 3

HUMC Minutes for HC1V held on 29th /12/2023. Issues discussed: Under staffing, Non functional generator.

Were HC11 HUMC minutes dated 17/may/2023- Need to follow up on the electricity connection to the facility, plant some trees behind the facility.

Were HC11 HUMC minutes dated 25/ Nov/2023/ emphasized transparency, utilizing the services of VHT.

Were HC11 HUMC minutes dated 12th Nov/2023

Were HC11 HUMC minutes dated 31/may/2023

Evidence that the LLG have functional Health unit Management Committee for all Health Facilities in the LLG; score 3, else score 0 3

The HUMC Minutes for Nagongera HCIV held on 30th Sept/2023

Vandalized items needs to be replaced

Employ Askaris

Wash facilities to remain open.

HUMC meeting held on 29th December/2023

Absentism

working hours

water equipment

Non functional generator.

HUMC meeting held on 11th April,2024

Lobby for clinical officer

Dental department to stop charging patients.

Assessment area: K. Urban Planning and Management (Applicable to Town Councils and Divisions only)

Development of the Physical Development Plans as per guidelines

Maximum score 2

(i) If the LLG has a functional Physical Planning Committee in place that: (i) is properly and fully constituted; (ii) considers new investments/ application for development permission on time; and (iii) has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD Score 1 or else 0

0

List of PPC members

Sabano Samali-town clerk

Agola Federico - PP secretary

Aol Mary Everlyne -DEO

Wahoko David- Town engineer

Oketcho Wilbroad- surveyor

Omongoje joseph isaac- An Architecture

Opurong difas- Health inspector

Considers new development sampled

Maliamu Eddy and Family - Mahanga submitted development application on 12th/02/2024 was approved by PPC held on 22nd/3/2024

Minutes not signed by chairperson PPC

Nagongera Girls School submitted on 2rd/3/2024

Physical planning committee meeting held on 8th/09/2023

Considered 4 applications 1 development, 3 freehold recommendation

Meeting held on 17th/12/2023 considered 3 development applications signed by Sabano samali Eplat

Meeting held on 22nd/03/2024 considered 10 development application

Meeting held on 28th/06/2024 considered 2 development application, 3 freehold officer

Development applications considered within 30 days

All the four set of minutes need to be submitted MLHUD

However all the four set of minutes were not submitted to MoLHUD

			Approved action area plan for previous financial year not availed
	(i) If the LLG has detailed physical development plan(s) or/and area action plan(s) approved by the Council covering at least the percentage below Score 1 or else 0:		The physical development plan was approved in 2008, it should have been reviewed in 2018.
	20% in 2022/23	0	The plan is static.
	30% in 2023/24		
	40% in 2024/25		Area Action Plan report has been made mapping done
			What is left
			Plotting
			The Town council should complete the process of developing Area Action Plan.
31	Implementation of the physical planning and building control measures as per guidelines		
	Maximum score 3		
	(i) If all infrastructure investments implemented by the LLG in the previous FY: (i) are consistent with the approved Physical Development Plan; and (ii) have a planning compliance certificate issued by MoLHUD. Score 1 or else 0	0	The lockups in the market plan was submitted on 15th/3/2024 and was approved on 22nd/3/2024 approved physical development plan however
			The certificate of compliance is not to issued and MLHUD has never inspected the PDP implementation.
	(ii) Evidence that the LLG has named streets, numbered plots, surveyed and demarcated roads as planned (90% or more implemented) in the previous FY score 1 or else 0	1	2023/2024 the TC named Nyirenja road, Kijwal road, Obyero road, Odinga road were named and cleared planned to name 5 roads but we implemented 4 roads 90% were implemented.All the above roads were newly named.

			Seen organogram for development control committee
			Chairperson
			BC officer-
			Members members
			TC,PP, article
			land management, PWDs
	(iii) Evidence that the LLG has a functional Development Control Team score 1 or else 0	1	Environment Police
			executive committee
			Annual work plan for building control committee
			Activity
			1. sensitization meetings
			2. Sanitary of development application
			3. Issue of building permits and field inspection to ensure compile, occupation permit
32	The LLG has developed and implemented a solid waste management plan Maximum score 2	(i) If the LLG has prepared status report on the implementation of the approved solid waste management plan during the previous FY score 1 or else 0	1
		(ii) If the LLG has conducted awareness campaigns on the management of solid waste during the previous FY score 1 or else 0	0
			Nagongera TC five years waste management plan Named: strategic integrated and solid waste management plan. 2024/2025, 2028,2029 signed on 21st/6/2024
			No report/minutes on awareness campaigns for solid waste management availed to the assessment team.
33	Operation and Maintenance of infrastructure Maximum score is 3	(i) If the LLG has prepared Annual Infrastructure inventory and condition survey report score 1 or else 0	0
		(ii) If the LLG has prepared an O&M Annual Plan which is based on the Annual Infrastructure inventory and condition survey score 1 or else 0	0
			No evidence of Annual Infrastructure inventory and condition survey availed to the assessors.
			The LLG did not avail O&M Annual Plan and Annual Infrastructure inventory and condition survey to the assessment team.

LLG availed Final Accounts

20% of OSR = 6,062,320

(iii) If the LLG has spent own source revenues of not less than 20% on O&M score 1 or else 0

1

On page 46 and 47 of AFS; LLG expenditure on O&M = 8,441,000

LLG spent OSR of not less than 20% on O&M.

Assessment area: L. Production Services Management

34

Up to date data on agriculture and irrigation collected, analyzed and reported

Maximum score is 2

If the LLG extension staff have collected, analyzed and reported data on agriculture (i.e., crop, animal and fisheries) and irrigation activities including production statistics for key commodities, data on irrigated land, farmer applications, farm visits etc. as per formats, the reports compiled and submitted to LG Production Office score 2 or else 0.

2

Production data collection submitted to DPO on 8th/02/2024 and statistics was on Crops, Ugift, Animal husbandry especially on number of animals and prices and this was in northern ward, southern ward, central ward and eastern ward.

35

Farmer awareness and mobilization campaigns carried out through farmer field days and awareness meetings

Maximum score is 2

If the LLG has carried out awareness and mobilization campaigns on all aspects of agriculture through farmer field days and awareness meetings, exchange visits, reports compiled and submitted to LG Production Office score 2 or else 0

2

Report on demonstration on serenut planting and farm management conducted by owino Zakayo AAO. This demonstration was conducted on Amita Frances of Chalumba, Central ward, Nagongera Town council. The report was submitted to DPOs office on 24th April 2024.

Sensitization on Nappier grass and mucbina seeds report submitted on 19th/02/2024

Sensitization on enterprise selection dated 11th/07/2024

36

The LLG has carried out monitoring activities on production activities for crops, animals and fisheries

Maximum score is 2

If the LLG extension staff has implemented monitoring activities on agricultural production for crops, animal and fisheries covering among others irrigation, environmental safeguards, agricultural mechanization, postharvest handling, pests and disease surveillance, equipment installations, farmers implementing knowledge from trainings, reports compiled and submitted to LG Production Office score 2 or else 0

2

Farm visit report on physical visit and follow up of the farms conducted in all wards by extension staff 9 farms visited. submitted to DPOs Office on 24th April 2024

37	Farmer trainings through training farmer field schools and demonstrations organized and carried out	Maximum score is 2	If the LLG extension staff has carried out farmer trainings on irrigated agriculture, agronomy, pests and diseases management, operation and maintenance of equipment, linkage to markets etc. through for example farmer field schools, demonstrations, and field training sessions, reports compiled and submitted to LG Production Office score 2 or else 0.	2	Training report submitted to DPO on 19th/02/2024 on animal health, housing, disease prevention and control and general management practices.	Training report submitted 19th/02/2024 and it was on general husbandry practices and nutrition.	Report on farmer training on planting, weeding, crop rotation, disease control techniques, organic farming, water conservation techniques submitted to DPOs office on 27th June 2024.	Farmers training on organic manure making, group dynamics conducted by Owino Zakayo on 6,11 May 2024. Submitted to DPOs office on 30th May 2024.
38	The LLG has provided hands-on extension support to farmers and farmer organizations / groups	Maximum score is 2	If the LLG extension staff have provided extension support to farmers and farmer groups on crop management, aquaculture, animal husbandry, irrigation, Operation and Maintenance of equipment, postharvest handling, value addition, marketing etc. reports compiled and submitted to LG Production Office score 2 or else 0	2	Field report by Ag Vet submitted to DPO on 19th/02/2024 and it covered general animal management practices	Field visit report on maize farms with focus on fall army worms, 9 farms visited by Owino Zakayo. The report was submitted to DPOs office on 30th May 2024		